

# CASTLEVIEW METROPOLITAN DISTRICT NO. 2

450 E. 17<sup>th</sup> Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://castleviewmetropolitandistrict2.specialdistrict.net/>

## NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Wednesday, November 13, 2024

TIME: 9:00 AM

LOCATION: Virtual

ACCESS: You can attend the meeting in the following ways:

1. To attend via Zoom Videoconference, use the link below:

<https://us02web.zoom.us/j/89386812017?pwd=Mw5gI4ART7EjAEsakth2qYEWcchnYN.1>

2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information:

- a. Meeting ID: 893 8681 2017
- b. Passcode: 071381

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Brian Alpert		May 2025
Matthew Buckner		May 2025
Tanya Alpert		May 2027
VACANT		May 2027
VACANT		May 2025
Alexandria “Zander” Myers	Secretary (not an elected position)	N/A

### **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.
- C. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location and Designating Location for Posting of 24-Hour Notices (enclosure).

- D. Insurance Discussion.
  - a. Discuss addition of Cyber Security and Increased Crime Coverage to 2025 insurance coverage.
  - b. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025.
- E. Update from Website Committee and discuss Website Accessibility.
  - a. Discuss and consider proposals from Generation Web, Inc., Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters.
  - b. Consider authorization of Website Committee to engage and/or terminate consultants as necessary.
- F. Discuss vacancies on the Boards.
- G. Consider appointment of officers.

President:  
Secretary:  
Treasurer:  
Assistant Secretary:  
Assistant Secretary:  
Assistant Secretary:

**II. CONSENT AGENDA** – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered to be on the Regular Agenda.

- A. Approval of minutes from the July 10, 2024 Special Board Meeting (enclosure).
- B. Ratify payment of claims (enclosure).
- C. Accept the unaudited financial statements (enclosure).
- D. Direct staff regarding compliance with Section 32-1-809, C.R.S. for 2025 (District Transparency Notice).
- E. Appoint District Accountant to prepare 2026 Budget.

- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
- G. Authorize District Accountant to obtain proposals to perform the 2024 Audit.

### **III. PUBLIC COMMENT**

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

### **IV. FINANCIAL MATTERS**

- A. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption Resolution to Amend the 2024 Budget (enclosure).
- B. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- C. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.

### **V. LEGAL MATTERS**

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

### **VI. CONSTRUCTION MATTERS**

- A. Discuss 2025 development/construction outlook.

### **VII. OTHER BUSINESS**

- A.

### **VIII. ADJOURNMENT**

**There are no additional regular meetings scheduled in 2024**